MEDIATOR REPORT

Case Name:	**Case Number:**
Mediator Name:	

1. Pre-Mediation Session

A. Pre-mediation session held with appellant side

- ❑ Yes
- ❑ No

B. Pre-mediation session held with appellee side

- ❑ Yes
- ❑ No

C. Total time spent in pre-mediation sessions: _____(hours) _____ (minutes)

2. Mediation Session

A. ◯ Not held

- ☐ One or more parties did not appear
- ☐ Case settled prior to mediation
- ☐ Other reason (*please specify without disclosing any confidential information*): _____

B. ◯ Completed

1. Date of first mediation session:_____(mm/dd/yy)
2. Date of final mediation session:_____(mm/dd/yy)
3. Number of sessions: _____
4. Total time in discussion with the parties (in session or out of session): ____(hours) _____ (minutes)

3. If mediation was completed, what was the outcome?

◯ **Full agreement**

◯ **Partial agreement** – mediation did not result in a settlement of the case, but the parties agreed to narrow the issues on appeal

◯ **No agreement**

Signed:_____ Date: _____